

WILLIAMSTON COMMUNITY SCHOOLS
TRANSPORTATION



Dear Parent and/or Guardian:

In order to guarantee all students the safety they deserve, we are utilizing the following discipline plan.

PHILOSOPHY: All students can behave properly on a school bus. We will not tolerate any student to prevent a driver from operating a bus in a safe manner.

BUS RULES: FOLLOW THE DETAILED RULES WHICH ARE ON THE BACK OF THIS SHEET.

- 1ST Consequence - The bus driver will warn the student that his/her misconduct will not be tolerated. The driver will also warn the student that if the misconduct continues, he/she will report the misconduct to the appropriate Administrator and a phone call will be made to parents.
- 2nd Consequence - A Bus Conduct Report will be sent to the appropriate Administrator. The student may lose his/her bus riding privilege for one day. Parents will be notified by Transportation Department or school Administrator with a phone call and a copy of the Bus Conduct Report.
- 3rd Consequence - The student will lose bus privileges for one to five days. Parents will be notified by the Transportation Department or a school Administrator.
- 4th Consequence - A Bus Conduct Report will be sent to the appropriate Administrator. The student will lose his/her bus riding privileges for 10 days or more with approval of the building Principal/Superintendent. Parents will be notified by a phone call and a copy of the Bus Conduct Report.
- Severe Disruption - Parents will be contacted and student will lose his/her bus riding privilege for three days or more with approval of the Superintendent. This action will be taken without prior notification.

A Severe Disruption would include such behavior as: fighting (throwing a punch); improper language; obscene gestures; vandalizing; defying the bus driver which prevents the bus driver from driving his/her bus in a safe manner; and possession or use of alcohol, drugs, tobacco, weapons or explosives.

It is in your student's best interest that we all work together. Please sign the bottom section and have your student return it to the driver. If you have any questions or comments, please feel free to call the Transportation Department, 655-1011, or write them on the reverse side of the bottom section of this form.

(Please detach and return)

I have read and understand the Discipline Plan for Williamston bus students.

Student Signature

Parent/Guardian Signature

Date

Address

Grade

Bus #

Telephone #

City

RULES AND REGULATIONS FOR BUS RIDING STUDENTS

1. Bus riding is a privilege and rules and regulations must be followed. A bus driver deserves respect and courtesy. Any student who defies the bus driver in any way can lose his/her bus privileges. Drivers have the responsibility of getting students to/from school safely. They must have cooperation at all times. **A driver may assign seats as needed.**
2. Students must remain seated while the bus is in motion. This is a State Law. Students are not permitted to save seats for fellow students. Riders must move over and permit room for other students.
3. Fighting (throwing a punch) will be considered a severe disruption and will not be tolerated. Keep hands and feet to yourself.
4. **A student must be at their stop five minutes before the bus arrives.** Drivers are told they are not to wait for tardy students.
5. There shall be no running or shoving at loading and unloading zones. Parents are responsible for proper conduct of students when going to and from the bus stop, as well as at the bus stop. School authority begins when the bus arrives.
6. Students are not permitted to litter on the bus at any time.
7. Damage to seats or interior of the bus will be paid for by the student or students involved and/or riding privileges will be withdrawn.
8. Students should always cross the street 10 feet in front of the bus. They should check both ways for oncoming vehicles. Other drivers do not always stop for students. The bus drivers will hand signal students to cross.
9. Students must not throw anything on or from the bus or extend any part of their body from the open window.
10. Emergency doors must remain closed except in cases of emergency. Aisles need to remain clear and open.
11. Any student who brings knives, firearms, sharp instruments of any sort, firecrackers, cigarettes/cigars/vapes (either lighted or unlighted), chewing tobacco, matches, rubber bands, water pistols, water balloons, etc., may lose his/her riding privileges.
12. Students are not permitted to bring any object on the bus which is too large to be held on the student's lap. Also, no glass bottles, animals, or radios are permitted on the bus.
13. Cell phones should only be used with earbuds for music or games. Any phones used for taking or sharing of pictures will not be allowed. Any inappropriate misuse will not be tolerated. A driver is not responsible for any broken or stolen phones or games brought on the bus.
14. Students may not eat or drink on the bus. There are many food allergies, this prevents any unnecessary contact.
15. Students must be absolutely quiet at railroad crossings, remain quiet until bus clears the tracks.
16. When school is cancelled for any reason, the information will be broadcast by radio stations in the Lansing area and on the school's website.
17. Use of profane or vulgar language on the bus may result in loss of riding privileges.
18. Continued disregard for rules and regulations will result in the loss of student's bus riding privileges. Please become familiar with the bus discipline procedure on the front of this page.