



WILLIAMSTON
COMMUNITY SCHOOLS

NOTICE OF VACANCY

POSTING DATE:	January 4, 2023
POSITION:	Special Education Paraprofessional
REPORTS TO:	Building Principal and Director of Special Education
QUALIFICATIONS:	<ul style="list-style-type: none">• High school diploma or equivalent• Associates degree and/or completion of 60 hours of instruction of higher education and/or be able to demonstrate through State or local academic assessment, knowledge of and the ability to assist in the instruction of reading, writing, and mathematics• Ability to work collectively with team members• Ability to build and maintain effective working relationships with students and staff• Ability to learn and implement new strategies or procedures to assist students• Ability to adjust quickly to meet student needs• Strong communication skills• Physical abilities sufficient to frequently stand, walk, bend, kneel, and/or lift• Willingness to be trained in medical protocols for students• Excellent attendance on assigned workdays• Ability to respect and maintain confidentiality• Ability to work as a member of multiple student teams
RESPONSIBILITIES:	<ul style="list-style-type: none">• Assist students academically, behaviorally, and medically in all school settings• Preparation and adoption of instructional materials under the direction of teachers• Implementation of students' academic, medical, and positive behavioral support plans• Work as a team member supporting program, building and district practices and policies• Supervise students in unstructured settings including arrival, dismissal, recess, lunch, and hallways
SALARY/WAGES:	<u>Per Paraprofessional Master Agreement</u>
STARTING DATE:	When filled
SEND LETTER OF INTEREST AND RESUME TO:	Williamston Community Schools RE: Special Education Paraprofessional Position 418 Highland Street Williamston, MI 48895
OR ONLINE @:	tinyurl.com/WCSapps
DEADLINE:	Until filled

Williamston Community Schools is an Equal Opportunity Employer