



NOTICE OF VACANCY

- POSTING DATE:** September 6, 2019
- POSITION:** High School Food Service: 3 hours, 10:00 a.m. to 1:00 p.m.
- REPORTS TO:** High School Food Service Lead and Food Service Director (FSD)
- QUALIFICATIONS:**
- High school graduate or equivalent
 - Be physically vigorous enough to perform the work required
 - Ability to understand and carry out oral and written directions
 - Be able to follow recipes and cook, bake, operate the POS system proficiently, count money, and clean
 - Ability to stock shelves, freezer units and other storage units with food items and equipment
 - Enjoy working with high school aged students
 - Ability to establish and maintain effective relationship with staff, teachers, parents, students, and the general public
 - Need to be organized, innovative and reliable
 - Demonstrated aptitude or competence for assigned responsibilities
 - Demonstrated positive attitude and a problem solver
 - Must be able to lift 40 pounds
 - Must be able to complete repetitive hand and wrist motions
 - Must be able to coordinate multi-tasks at once
 - Must be able to clean and handle chemicals
- RESPONSIBILITIES:**
- Responsible for some cooking, food preparation, set up, and serving under the direction of the lead and food service director
 - Responsible for accurate cashiering.
 - Responsible for assisting in the ordering and inventory of supplies
 - Responsible for paperwork assigned by the lead and FSD
 - Responsible for the health and cleanliness of kitchen and serving area
 - Responsible for the counting and accuracy of lunch counts
 - Responsible for all other duties assigned by the lead and FSD
 - Perform other job related duties as assigned by the lead and FSD
- SALARY:** Employed through PCMI Services – 2019-20 Rate
- STARTING DATE:** ASAP
- SEND LETTER OF INTEREST AND RESUME TO:** Williamston Community Schools
ATTN: Food Service Director – JOB POSTING
418 Highland St.
Williamston, MI 48895
- OR APPLY ONLINE @:** <http://tinyurl.com/WCSApps>
- DEADLINE:** Applicants must submit a letter of application and current resume. Job Posting open until filled. Please respond by September 23, 2019.