



**WILLIAMSTON**  
COMMUNITY SCHOOLS

## NOTICE OF VACANCY

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- POSTING DATE:** August 15, 2024
- POSITION:** Food Service Worker: 4 hours daily, Elementary
- REPORTS TO:** Building Food Service Lead and Food Service Director (FSD)
- QUALIFICATIONS:**
- High school graduate or equivalent
  - Be physically vigorous enough to perform the work required
  - Ability to understand and carry out oral and written directions
  - Be able to follow recipes and cook, bake, operate the POS system proficiently, count money, and clean
  - Ability to stock shelves, freezer units, and other storage units with food items and equipment
  - Enjoy working with students
  - Ability to establish and maintain effective relationships with staff, teachers, parents, students, and the general public
  - Need to be organized, innovative, and reliable
  - Demonstrated aptitude or competence for assigned responsibilities
  - Demonstrated a positive attitude and a problem-solver
  - Valid ServSafe Certificate within 60 days
  - Must be able to lift 40 pounds
  - Must be able to complete repetitive hand and wrist motions
  - Must be able to coordinate multi-tasks at once
  - Must be able to clean and handle chemicals
- RESPONSIBILITIES:**
- Responsible for some cooking, food preparation, set up, and serving under the direction of the lead and food service director
  - Responsible for accurate cashiering
  - Responsible for assisting in the ordering and inventory of supplies
  - Responsible for paperwork assigned by the lead and FSD
  - Responsible for the health and cleanliness of the kitchen and serving area
  - Responsible for the counting and accuracy of lunch counts
  - Responsible for all other duties assigned by the lead and FSD
  - Perform other job-related duties as assigned by the lead and FSD
- SALARY:** PCMI Employee – \$14.17 per hour
- STARTING DATE:** August 12, 2024
- SEND LETTER OF INTEREST AND RESUME TO:** Williamston Community Schools  
ATTN: Food Service Director – Elementary FSW  
418 Highland Street  
Williamston, MI 48895
- OR APPLY ONLINE @:** <http://jobs.redroverk12.com/org/1121>
- DEADLINE:** Until filled